

# St. Stephen's Episcopal School Behavior Expectation Matrix

	CLASSROOM	BATHROOM	OFFICE	LUNCHROOM	ARRIVAL/ DISMISSAL	HALLWAYS	IN/OUT RECESS	SCHOOL GATHERINGS
BE RESPECTFUL	<ul style="list-style-type: none"> <li>* Use kind words and actions</li> <li>* Take care of personal and school property</li> <li>* Follow all adult directions</li> <li>* Speak when it is your turn</li> <li>* Listen when others are speaking</li> </ul>	<ul style="list-style-type: none"> <li>* Respect the privacy of others</li> <li>* Clean up after yourself</li> <li>* Use indoor voices</li> </ul>	<ul style="list-style-type: none"> <li>* Greet staff politely</li> <li>* Wait quietly and patiently</li> <li>* Use "please", "thank you", and "excuse me"</li> </ul>	<ul style="list-style-type: none"> <li>* Use kind words and actions</li> <li>* Use good manners</li> <li>* Follow all adult directions</li> <li>* Use indoor voices</li> <li>* Be a good table captain</li> </ul>	<ul style="list-style-type: none"> <li>* Use kind words and actions</li> <li>* Enter and exit quietly</li> <li>* Follow all adult directions</li> </ul>	<ul style="list-style-type: none"> <li>* Walk quietly</li> <li>* Look, don't touch hallway displays or flags</li> <li>* Work quietly in hallways</li> </ul>	<ul style="list-style-type: none"> <li>* Use kind words and actions</li> <li>* Use appropriate voice level</li> <li>* Follow all adult directions</li> <li>* Take turns and share</li> <li>* Hold door open for the other person</li> </ul>	<ul style="list-style-type: none"> <li>* Use indoor voice</li> <li>* Sit quietly with ears and eyes focused on speaker</li> <li>* Follow all adult directions</li> <li>* Use good manners</li> </ul>
BE RESPONSIBLE	<ul style="list-style-type: none"> <li>* Give your best effort and stay on task</li> <li>* Be prepared for class</li> <li>* Follow all adult directions</li> <li>* Be honest</li> <li>* Respond to the "quiet" signal when prompted</li> </ul>	<ul style="list-style-type: none"> <li>* Report problems to an adult</li> <li>* Go directly to the bathroom</li> <li>* Return promptly to the classroom</li> </ul>	<ul style="list-style-type: none"> <li>* Check in with teacher first</li> <li>* Go directly to the office</li> <li>* Return promptly to the classroom</li> <li>* Be honest</li> </ul>	<ul style="list-style-type: none"> <li>* Keep food/drink at table area</li> <li>* Clean up your own table and floor area</li> <li>* Recycle when possible</li> <li>* Respond to the "quiet" signal when prompted</li> </ul>	<ul style="list-style-type: none"> <li>* Report to your assigned entrance/exit</li> </ul>	<ul style="list-style-type: none"> <li>* Use locker time quickly</li> <li>* Clean up after yourself</li> </ul>	<ul style="list-style-type: none"> <li>* Report problems to an adult</li> <li>* Follow recess rules</li> <li>* Put materials away after use</li> <li>* Enter and exit in an orderly, quiet line</li> </ul>	<ul style="list-style-type: none"> <li>* Respond to the "quiet" signal when prompted</li> </ul>
BE SAFE	<ul style="list-style-type: none"> <li>* Think first before acting</li> <li>* Keep hands, feet and objects to yourself</li> <li>* Sit correctly in chairs</li> <li>* Walk</li> </ul>	<ul style="list-style-type: none"> <li>* Wash hands with soap and warm water</li> <li>* Keep feet on floor</li> <li>* Keep water and soap in sink</li> </ul>	<ul style="list-style-type: none"> <li>* Sit or stand and wait quietly and patiently</li> </ul>	<ul style="list-style-type: none"> <li>* Remain seated until dismissed</li> <li>* Keep hands, feet and objects to yourself</li> <li>* Follow line procedures</li> <li>* Walk</li> <li>* Do not share food</li> </ul>	<ul style="list-style-type: none"> <li>* Follow line procedures and remain in assigned line</li> <li>* Keep hands, feet and objects to yourself</li> </ul>	<ul style="list-style-type: none"> <li>* Walk single file</li> <li>* Keep hands, feet and objects to yourself</li> <li>* Stay to the right</li> </ul>	<ul style="list-style-type: none"> <li>* Use materials property</li> <li>* Keep hands, feet, and objects to yourself</li> <li>* Follow safety rules</li> </ul>	<ul style="list-style-type: none"> <li>* Remain seated until dismissed</li> <li>* Keep hands, feet and objects to yourself</li> <li>* Walk</li> </ul>

I have talked about the rules with my parent or guardian. My signature below says I understand, know and agree to follow the rules above. I also agree and understand that failure to abide by these rules will result in consequences that will be at the discretion of the Head of School.

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_